

## December 16, 2025 Meeting Minutes ~ DMCC

60 Conklin Hill Rd, Damascus PA 18415

### 1. Call to order was at 7:15 PM

### 2. Financial Approval

- Last month's financial statement approved.

### 3. Officers were elected:

#### **PRESIDENT**

Linda Dexter

#### **VP**

David Landis

#### **SECRETARY**

Laura Mills

#### **TREASURER**

Bernadette Miller

#### **MEDIA OFFICER**

Emily Herrick

#### **HISTORIAN**

Tina Geer

Deputy Dustin Wills

### 4. Guest Presentation

#### **Damascus Ambulance Corps – EMS & CPR Training**

*Presenter: Jay Corriveau*

- The Damascus Ambulance Corps has maintained **24/7 emergency** coverage without missing a first dispatch for nearly three years, serving Damascus Township and surrounding rural areas with long hospital transport times.
- CPR training was emphasized as critical due to extended EMS response times in the region.
- Recruitment efforts are focused on **younger volunteers**, including EMTs, drivers, and administrative support roles.
- The Corps highlighted **free**, state-run 200-hour EMT certification courses held November–February at Wayne Memorial Hospital.

#### **Volunteer Roles**

- EMTs and drivers respond from home, typically reaching the station within **7 minutes**.
- Drivers complete a **half-day ambulance driving certification**.
- Administrative volunteers assist with billing, supply ordering, and fundraising (some tasks can be done remotely).
- Jay noted that while calls are always covered, staffing currently requires frequent scrambling, highlighting the urgent need for more volunteers.

#### **Narcan & AED Information**

- Narcan kits** are available free for community distribution with instructions; Jay encouraged keeping them at home as a precaution.
- AEDs** are vital for public spaces and cost approximately \$1,500 each.
- Grants may cover part of the cost.
- The Red Cross was recommended as a resource.
- AEDs are safe to use and significantly improve survival rates.

### 5. Community Event Planning & Insurance

- Linda Dexter reported that the new insurance provider, **Hartford**, offers lower premiums but **restricts events involving alcohol, fireworks, and inflatables**.
  - Previous insurance riders increased liability costs by **150%**.
  - Events held **off-property**, such as river activities, are not covered by insurance and carry personal risk.
  - All committees must consider insurance implications before finalizing events.

## 6. Proposed & Planned Events

### Upcoming CPR/ First AID Classes At the DMCC

- Two CPR classes are scheduled:
  - January 24, 10:30 AM**
  - January 31, 10:30 AM**
- A **CPR training scholarship** is available, covering the typical **\$50 class fee** to encourage participation
- Each class is limited to **10 participants**, lasts approximately **2 hours**, and focuses on **updated CPR techniques**(including compression-only CPR).
- Additional classes may be added if demand exceeds capacity.
- Flyers will be distributed, including outreach to schools and community locations. Please feel free to take this on yourselves and print out the flyer and post it wherever you think would be a good place to get more applicants.
- River float event (kayaks or tubes) was proposed; liability concerns noted. (Emily Herrick)
- Paint-and-sip events received interest as **alcohol-free, family-friendly** activities.
- A possible **wine tour bus trip** is planned for **October 3**.

## 7. Facility Rentals

- DMCC Event Room Forms are now updated forms in use and include:
    - Rental Form
    - Hold harmless clauses
    - Kitchen housekeeping language
  - Pavilion reservations are required for events and coordinated through township supervisors.
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## 8. Facility Operations & Volunteers

- Recycling every 2<sup>nd</sup> Saturday 9 AM-12 PM
  - Colorful, clearly labeled recycling bins will be added to the meeting room immediately.
  - Outdoor bins will remain locked and managed by designated volunteers.
  - Wayne County recycling centers may be used for overflow.
  - Monthly coffee and donut hosting (Volunteers Needed)
  - Seasonal **pancake breakfasts**
  - Early meeting setup assistance around **6:10 PM**
  - Linda and Jeff currently handle setup; additional volunteers are requested.
  - Contact list management is pending while the new secretary transitions the list from Mac Contacts to an opt-in format.
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## 9. Health & Wellness Programs

- Blood Drives**
  - The most recent drive had **15 donors**.
  - Another drive is planned for **spring**, in partnership with the Red Cross.
- **Yoga Classes**
  - Yoga will move **online starting January 15**, running through mid-March.
  - In-person classes will resume on **March 12**.
  - New time: **5:30–6:30 PM**.
  - Donations collected support health programs only.
  - Liz Huntington** was recognized for leading the program.

## 10. Communications & Online Presence

- Work continues to integrate the **Facebook page with the DMCC website** to improve visibility.
  - Members are encouraged to post on the **UDC network** to expand outreach.
  - Emily was recognized for active contributions to online engagement.
  - CPR class sign-ups are managed by the coordinator, David Landis. Please sign up via email with him.
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## 11. Action Items

- Treasurer** – Pay the annual liability insurance bill of **\$352**.
- Interested CPR Participants** – Contact the meeting organizer to register for January 24 or 31 classes.
- Meeting Organizer** – Distribute CPR flyers and emails; encourage youth participation and school postings.
- Jay Corriveau** – Provide Ambulance Corps contact details, meeting schedule, patient cards, and Narcan kits.
- Community Members** – Attend Ambulance Corps meetings (2nd Monday monthly, 7 PM, Route 371 building).
- Volunteers** – Assist with coffee and donuts every second Saturday, 9 AM–12 PM.
- Members** – Arrive early (~6:10 PM) to help with meeting setup.
- Committee** – Plan paint-and-sip events and bus trips.
- Pepper Fest Organizers** – Reserve pavilion for October 3 event.
- Meeting Coordinators** – Use updated rental forms for all bookings.
- Investigate book exchange feasibility** with Melissa & township supervisors.
- New Secretary** – Manage opt-in phone contact list distribution.
- Blood Drive Coordinator – Linda Dexter**, Schedule spring Red Cross blood drive.
- Yoga Coordinator (Liz Huntington)** – Continue online and resume in-person classes as scheduled.
- Stitch n’ Bitch Group** – Continue monthly meetings; **next meeting January 5**.

Meeting was adjourned at 8:00 PM