**8/19/25 DMCC Meeting Minutes**  
• Treasurer’s report presented by Linda shows balance of $9,548.66, with motion for approval passed.  
• Website reported 145 unique visitors since launch, with 20% of traffic from Google searches; new features planned include RSVP and email newsletter.  
• Beautification Committee completed lot cleanup and garden maintenance around the building.  
• Stitch and Bitch continues monthly on first Mondays (moved to Sept 8th due to Labor Day).  
• Logo/branding review postponed to next meeting with CJ’s two logo designs to be presented.  
• Pepper Festival scheduled for October 4th with pepper tasting, food committee, trivia contest, 50/50 raffle, and artisan tables confirmed. Fire and rescue teams will attend for recruitment and safety.  
• Recycling team emphasized stricter sorting guidelines for plastics, cardboard, and food containers.  
• Parks & Recreation Committee discussed ATV issues, dual-use road program, and potential trail development; trails committee requested for further research.  
• Chainsaw safety class scheduled for August 23rd with 20–25 participants confirmed.  
• Penny Social fundraiser benefiting “Once Lost Now Found” animal rescue scheduled for September 6th.  
• River Rally Awards on September 14th to honor Nancy Wells and Linda Dexter.  
• Community Yard Sale set for September 27th with $5–10 booth fees.  
• Yoga classes end summer session August 27th, with fall season beginning September 10th.

**Notes**  
🇺🇸 **Opening and Introductions (00:00 – 04:20)**  
• Meeting opened with Pledge of Allegiance.  
• Introductions: Christopher Lee (constable, 2022–2028), Donna Miller (longtime family property owner), JoAnne Ristics (Planning Commission alternate), Jennifer Goodwin (Planning Commission secretary & recycling team).  
• Sign-in sheet circulated for contact information.

💰 **Financial & Website Reports (04:20 – 08:45)**  
• Treasury balance: $9,548.66; motion for approval passed.  
• Website: 145 unique visitors since June, 50% mobile/50% desktop, 20% Google traffic.  
• $400 website bill submitted for approval.  
• Planned upgrades: RSVP system, email newsletter lists.  
• 75-inch TV purchased for presentations and photos.  
• Discussion of Facebook, Instagram, and NextDoor for event promotion.

🌼 **Committee Updates (08:45 – 17:50)**  
• Beautification Committee (Joyce) completed lot cleanup and garden maintenance.  
• Stitch and Bitch: First Monday monthly, 6:30–8:00 PM; September session moved to 9/8 due to Labor Day.  
• Logo/branding presentation by Heidi postponed until next meeting; CJ has two designs prepared.

🌶️ **Pepper Festival (17:50 – 26:10)**  
• Anna coordinating pepper tasting; donations requested one week before event.  
• Paula managing food committee; seeking 2–3 additional contributors for pepper-based meals (100 sample portions).  
• Event: October 4th, 12:00–4:00 PM (setup 11:00–11:30 AM).  
• Pavilion with outlets, warming equipment, and extension cords available.  
• Fire Chief Nick and rescue squad captain attending for recruitment/safety.  
• Trivia contest with library covering pepper facts and Damascus history.  
• 50/50 raffle proceeds split between community center, fire department, and rescue squad.  
• Artisan tables confirmed; Carol participating.

♻️ **Recycling & Maintenance (26:10 – 30:25)**  
• Recycling team (Jeff, Dexter, etc.) reinforced rules:  
– Clear plastic food containers not accepted.  
– Only screw-top bottles with recycling numbers.  
– Cardboard must be flattened, tied with string.  
– Food containers rinsed.  
– Request to pre-sort into cardboard boxes.

🚜 **Parks & Recreation Committee (30:25 – 38:10)**  
• Constable Christopher Lee discussed ATV issues.  
• Enforcement requires township ordinance and municipal contract; state police rarely patrol Damascus.  
• DCNR Title 75, Chapter 77 governs ATV/snowmobile rules.  
• Dual-use road program available with DCNR funding for signage, maintenance, and education.  
• Age & helmet requirements reviewed.  
• Manchester Township cited as example of successful dual-use roads/economic benefits.  
• Request made to form trails committee to research dual-use options.

📅 **Upcoming Events (38:10 – 45:00)**  
• Chainsaw Safety Class – August 23rd, 20–25 attendees confirmed; lunch provided (2 vegetarians noted).  
• Penny Social – September 6th, 11:30 AM doors open, 1:00 PM calling, $2 admission. Benefits Once Lost Now Found animal rescue. Donations sought from businesses; contact Donna or Bernadette Miller.  
• River Rally Awards – September 14th: Nancy Wells (cultural artist) & Linda Dexter (volunteerism).  
• Community Yard Sale – September 27th, booth fees $5–10, contact Linda.  
• Yoga – Final summer class August 27th; fall sessions begin September 10th, Wednesdays 5:30–6:30 PM.

**Action Items**  
Em  
• Submit digital file for pepper festival flyer.  
• Set up email newsletter system.  
• Update website calendar for changes.

Paula  
• Coordinate warming needs with meal contributors.

Anna  
• Collect volunteer pepper donations one week before festival.

CJ & Heidi  
• Present two logo designs at September meeting.

Tracy  
• Coordinate with Michelle at food pantry for October clothing exchange.  
• Create flyer for clothing exchange.  
• Contact planning board about indoor backup space.

GH / Christopher  
• Form trails committee for dual-use road and ATV trail research.  
• Identify potential roads for designation.

Community Members  
• Submit board membership applications through Linda.

🧹 **Meeting Logistics (45:00 – 47:00)**  
• Meeting adjourned at 8:25 PM.  
• Table and chair cleanup shared among attendees.  
• Next regular meeting scheduled for September 16, 2025.